

ANNUAL ORGANIZATIONAL MEETING OF THE CHAIRPERSON AND BOARD  
OF TRUSTEES OF FAIRMONT NEBRASKA  
MONDAY, DECEMBER 12, 2011

The Annual Organizational Meeting of the Fairmont Village Board of Trustees was convened in open and public session on Monday, December 12, 2011 at 7:00 p.m. at the Fairmont Village Hall, 635 6th Ave., Fairmont NE. Notice of the meeting was given in advance according to proper notification. Chairperson Donald A. Moses called the meeting to order. Clerk/Treas. Linda Carroll recorded minutes. Board members present upon roll call were: Gene R. Fischer, William W. Pfenning, Jack D. Slocum, David R. Seggerman and Chairperson Moses. Visitors to the meeting were: Ted Rabenberg, Steve Parr, Steve McLeish and Butch Long. Chairperson Moses noted that a copy of the Open Meetings Act was posted on the bulletin board in the council meeting room for public inspection and review. Slocum moved and Pfenning seconded to approve the minutes of the November 14, 2011 board meeting. Voting aye: Slocum, Pfenning, Fischer, and Moses. Abstain: Seggerman. Motion carried. The September 30, 2011 Treasurer's Report was placed on file.

**PUBLIC FORUM**

Ted Rabenberg visited with the board regarding a neighborhood watch program. Marshal McLeish will obtain information on the program.

**REORGANIZATION**

Slocum moved and Seggerman seconded the nomination Donald A Moses for Chairperson of the Board. Voting aye: Slocum, Seggerman, Fischer and Pfenning. Abstain: Moses. Motion carried. Moses moved and Slocum seconded the nomination of David R. Seggerman as Acting Chairperson. Voting: Moses, Slocum, Fischer and Pfenning. Abstain: Seggerman. Motion carried.

Chairperson Moses made the following appointments within the board: Police – Trustee Seggerman; Maintenance Department -Streets, Alleys & Signs – Trustee Slocum and Chairperson Moses; Village Hall and Utilities (electric, water & sewer) – Trustee Pfenning; Parks –Trustee Fischer; Board of Health-Marshal Steve McLeish, Chairperson Moses and Anna Yates; Manor Advisory Board Liaison Kathy Burback.

Chairperson Moses nominated the following appointive employees for the village: Village Attorney – Charles Campbell, York NE ; Village Engineers – JEO Consulting Group, Inc., Wahoo NE ; Utility Superintendent – Butch Long; Clerk/Treas. - Linda Carroll; Village Marshal-Steve McLeish. Seggerman moved and Fischer seconded to accept and approve Chairperson Moses appointments. Voting aye: Seggerman, Fischer, Pfenning, Slocum and Moses. Motion carried.

**STEVE PARR, JEO CONSULTING GROUP, INC**

*Updating One & Six Year Street Plan*

Steve reviewed information with the board regarding the village's one and six year street plan. Plan will show 6<sup>th</sup> Avenue from D St – I St; 7<sup>th</sup> Avenue from E St. – F St for the

street improvements and drainage will be shown on G Street from 6<sup>th</sup> Ave – 7<sup>th</sup> Ave and 6<sup>th</sup> Ave. – alley 7A.

#### *6<sup>th</sup> Avenue Improvements*

Steve reviewed information for 6<sup>th</sup> Ave improvements. JEO could work on the design phase in coordination with the storm sewer work to save fee. Previous fee was \$55,000 and this would reduce the fee for \$46,800. JEO would bill for the fees in October, 2012. Board will consider this proposal at the January meeting.

#### *Trustee Pfenning*

Trustee Pfenning proposed the board consider that if street improvements were to take place, then general obligation funds would be used to make the individual property owner's assessment for the principal portion and the individual property owner would be responsible for the interested portion. He would also be interested in creating a sinking fund. Steve Parr's recommendation was to contact the village accountant and fiscal agent.

#### **RESOLUTION #2011-14-SKID LOADER LEASE**

Board reviewed resolution for the annual lease with NMC for a skid loader. Seggerman moved and Pfenning seconded to pass and adopt RESOLUTION #2011-14 authorizing lease agreement with NMC for a skid loader annual lease in the amount of \$2,500.

Voting aye: Seggerman, Pfenning, Fischer, Slocum and Moses. Motion carried.

Resolution #2011-14 passed and adopted.

#### **CLAIMS**

Fischer moved and Pfenning seconded to pay the following claims: Gen. Fund Ameritas-ret. \$1,540.15; BILL'S REPAIR-rep.\$192.38; BLACK HILLS ENERGY-ut.\$916.13; BLUE CROSS/BLUE SHIELD-ins.\$5,440.52; BOCKMANN INC-serv. \$1,600; DAVE BRISTOL-contact labor \$31; DELLA ROSE-reim. sup. \$330.05; BURTON ENT.-refuse \$55; CASEY'S-fuel \$259.46; CENTURY LUMBER-sup.\$4.58;DUTTON-LAINSON-sup. \$821.02;EAKES OFFICE PROD. Sup.\$46.13; FARMERS COOP-fuel \$332.05;FIRST NATIONAL VISA-licensing & sup.\$353.22; FAIRMONT LIGHT & WATER-ut. \$2,732.48; FAMILY MARKET-sup.\$453.09; FIRST CONCORD GROUP-pretax & admin \$814.32; GAMBLES-sup.\$8.49; GREAT PLAINS ONE-CALL-locates \$32.24; HOLIDAY INN EXP.-lodging \$77; HOMETOWN LEASING-copier lease \$94.94; HYDRAULIC EQUIP.-rep. \$388.85; IRS-payroll w.h. \$2,968.56; JEO CONSULTING GROUP, INC-eng. \$5,633; KRIZ-DAVIS-sup. \$219.31; MOMAR-sup. \$1,832.09; MUNICIPAL SUPPLY-sup. \$1,108.10; NEB. DEPT OF ENV. QUALITY-loan \$7,261.27; NEBR. PUBLIC HEALTH LAB-lab \$10; NMPP-serv. \$5,489; NPPD-wholesale power charges \$20,937.80; NEBR. MUN. CLERK'S ASSN-dues \$15; NORTH STAR CONST. –rehab \$7,500; PAYROLL-less ded \$12,461.35; PERENNIAL-subtransmission chg. \$1,859.88; R & D PARTS-sup. \$15.32; SENDD-admin & rehab mang. \$4,011.51; STATE OF NE. DEPT. OF REV.-payroll & sales tax \$2,474.65; US CELLULAR-ut. \$48.02; YORK ACE HARDWARE-sup. \$53.97; WAL-MART-sup. \$271.43; WEAVER REP.-rep.\$76.41; WEST BROTHERS, INC.-sup. \$76.41;

WINDSTREAM-ut. \$585.09; Bond fund: Geneva State Bank- \$6,000. Voting aye: Fischer, Pfenning, Slocum, Seggerman and Moses. Motion carried.

### **CORRESPONDENCE**

Board reviewed: 1) Letter from Verizon Wireless on installation of repeater; 2) Letter from Zito Media regarding rate increase; 3) JEO Consulting Group, Inc. requesting reappointment as village engineers.

### **MARSHAL REPORT**

Village Marshal Steve McLeish reviewed his monthly report. Items discussed: 1) Department of Environmental Quality has completed inspection for asbestos at 715 5<sup>th</sup> Ave.- Property can now be deconstructed and Marshal McLeish will send a letter to the fire department for burning of building; 2) Cost for increasing width for garage door opening at village hall for parking of police pickup-estimates between \$10,000 - \$20,000- will look at a different place to park the pickup; 3) Wy-Ad Utility Contractor are scheduled to begin deconstruction at 545 5<sup>th</sup> Ave and 535 5<sup>th</sup> Ave on December 19.

### **CLERK REPORT**

Linda Carroll, Clerk/Treas. Reviewed monthly report. Items discussed: 1) Sewer rates will be reviewed by Randy Hellbush, Nebr. Rural Water Assn. at the February meeting; 2) Current sick leave policy – will have Village Attorney Campbell amend policy to allow sick leave to be used for parents, spouse, in-laws and children and allow for the board to grant sick leave to be used for other family or non-family members on a case by case basis.

### **UTILITY SUP. REPORT**

Butch Long Ut. Sup. reviewed monthly maintenance report. Items discussed: 1) Snow removal-smooth out areas where gravel was rolled into yards; 2) Verizon repeater is activated; 3) Transducer is out at lift station; 4) Update on substation project and line construction for the village;

### **PAYMENT ARRANGEMENT FORMS**

Moses moved and Pfenning seconded to approve Payment Arrangement Form #211. Voting aye: Moses, Pfenning, Fischer, Slocum and Seggerman. Motion carried.

Pfenning moved and Slocum seconded to approve Payment Arrangement Form #212. Voting aye: Pfenning, Slocum, Fischer, Seggerman and Moses. Motion carried.

### **ADJOURNMENT**

Moses moved and Slocum seconded to adjourn the meeting at 9:11 p.m. Voting aye: Moses, Slocum, Fischer, Pfenning and Seggerman. Motion carried.

The next Regular Meeting will be Monday, January 9, 2012 at 7:00 p.m. (Note to minutes-do to scheduling conflict meeting was held on Tuesday, January 10, 2012 at 7:00 p.m. )

DONALD A MOSES, Chairperson

LINDA J. CARROLL, CMC  
Clerk/Treas.